

# City of Leeds

## REQUEST FOR PROPOSALS (RFP)

**PW-2019-001**

to Furnish;

### **A USED, WELL MAINTAINED, BUCKET TRUCK DELIVERED TO CITY OFFICE**

Leeds, AL

Due: 10:00 AM, Monday, November 18, 2019



Brad Watson  
1404 9<sup>th</sup> St  
Leeds, AL 35094  
205.699.0907  
[bwatson@leedsalabama.gov](mailto:bwatson@leedsalabama.gov)

<b>General Information</b>	
Project Name	"Used" Bucket Truck
Project Description	The city of Leeds desires to purchase one (1) bucket truck meeting the specifications outlined in this RFP.
Project Start Date	The City of Leeds would like to purchase a truck no later than 1/31/19
Contract Type	Firm Fixed Price
Project Manager	Brad Watson
Funding Source	Local funding
<b>Procurement Process Information</b>	
Contract Administrator:	Brad Watson 1404 9 <sup>th</sup> St Leeds, AL 35094 205.699.0907 bwatson@leedsalabama.gov
Evaluation Criteria: 1. Compliance with Specifications 2. Age of Truck 3. Condition of equipment 4. Price	This RFP is a best procurement where compliance with the specifications, age, condition of the equipment, and price will be deemed equally important. Age and condition include vehicle's mileage and /or hours used.
<b>RFP Schedule:</b>	
A) Issue request for proposals. B) Deadline to submit questions and requests for approved changes or Equals to the City of Gardnerville. C) Last day for the City of Leeds to issue addenda and clarifications <b>D) Deadline to submit Proposals</b>	November 5, 2019 November 13, 2019  November 16, 2019  <b>November 18, 2019 @ 10:00 am</b>
<b>Proposal Contents:</b>	
Proposals must include the following: A) Description of the bucket truck or list identifying the existing features with photos of the bucket, front sides and rear of the unit. If a specified feature is not present, then it should be noted that, item is not provided. B) Price Proposal form (invoice for Payment) C) Proposal declarations, offer and acceptance Form	
Submittal Instructions: One Original copy of the proposal in a sealed envelope, marked " <b>Bucket Truck RFP PW-2019-001</b> "	

THE CITY WILL CONSIDER ALL PROPOSALS BASED ON HOW CLOSELY THEY MEET THE SPECIFICATIONS, PRICE OF VEHICLE, MILEAGE OF VEHICLE, OVERALL CONDITION OF VEHICLE AND DELIVERY COST. THE CITY RESERVES THE RIGHT TO AWARD OR REJECT ANY BID IN THE BEST INTEREST OF THE CITY. THE LOWEST RESPONSIVE AND RESPONSIBLE BID RECEIVED MAY BE AWARDED THE PROJECT OR REJECT ANY BID.

## **SECTION I - SPECIFICATIONS**

1. Used, Well Maintained Bucket Truck, in good to excellent condition or reconditioned.
2. 2012 or **newer** cab and chassis Ford 550, Freightliner or International, White in color.
3. Automatic transmission <150,000 miles
4. Diesel motor, with block heater.
5. 4x4 with the solid front axle.
6. Air conditioning
7. 42' working height maximum.
8. Articulating Telescopic Boom.
9. Hydraulically leveled bucket.
10. Continuous rotation.
11. Single man bucket with 300 lb. capacity minimum.
12. Tool circuits at the platform.
13. Start/stop at upper controls.
14. Hydraulic brakes.
16. D.C. emergency lowering.
17. Streetside and curbside utility boxes.
18. Current dielectric inspection and certificate
19. Provide maintenance records (if available)

## **SECTION II – BIDDER QUESTIONS**

Any questions raised by companies must be submitted in writing to the CITY. The CITY will respond to questions regarding the RFP, including requests for clarification and requests to correct errors. Companies **must** submit questions through the CITY's primary contact provided below by Wednesday, November 13, 2019. Written responses will be distributed by the CITY on or before Friday, November 16, 2019.

Brad Watson  
City of Leeds  
1404 9<sup>th</sup> St  
Leeds, AL 35094  
Phone  
205.699.0907  
[bwatson@leedsalabama.gov](mailto:bwatson@leedsalabama.gov)

**SECTION III - ADDENDUMS**

2. The undersigned acknowledges receipt of the following addenda, if any, which are a part of the Request for Proposals:

Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

Addendum No. \_\_\_\_\_ Dated: \_\_\_\_\_

**Section IV - BIDDERS INFORMATION:**

*\*\*\*Note: If submitting multiple proposals, you must submit the entire Request for Proposal package in a separate sealed envelope for each vehicle proposed, as specified in Request for Proposal Advertisement.*

COMPANY CONTACT \_\_\_\_\_ TITLE: \_\_\_\_\_

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CITY \_\_\_\_\_

STATE \_\_\_\_\_

ZIP CODE \_\_\_\_\_ FEIN# \_\_\_\_\_

PHONE NUMBER \_\_\_\_\_

FAX NUMBER \_\_\_\_\_

EMAIL \_\_\_\_\_

The **complete** price for the above described Vehicle, ID# \_\_\_\_\_, delivered to 1400 9<sup>th</sup> St, Leeds, Al 35094, is as follows:

TOTAL PRICE: \$ \_\_\_\_\_

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The **complete** price for the above described Vehicle, ID # \_\_\_\_\_ Picked up at Seller's location listed on page 4 of 4 is as follows:

TOTAL PRICE: \$ \_\_\_\_\_