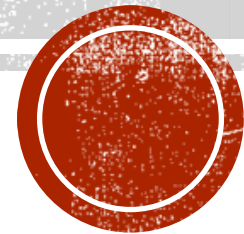


HOW TO APPLY FOR A PERMIT

City of Leeds



GO TO LEEDSALABAMA.ORG

HOME GOVERNMENT BUSINESS LIVE PLAY  **I WANT TO** CITY NEWS CONTACT HELPFUL LINKS

QUICK ACCESS TO CITY MEETINGS AND AGENDAS

City Meetings and Agendas

QUICK ACCESS TO MUNICODE AND RECORDS

Municode & City Records

SOCIAL DISTANCING GUIDELINES STILL IN PLACE DUE TO COVID-19 STATE AND NATIONAL EMERGENCY

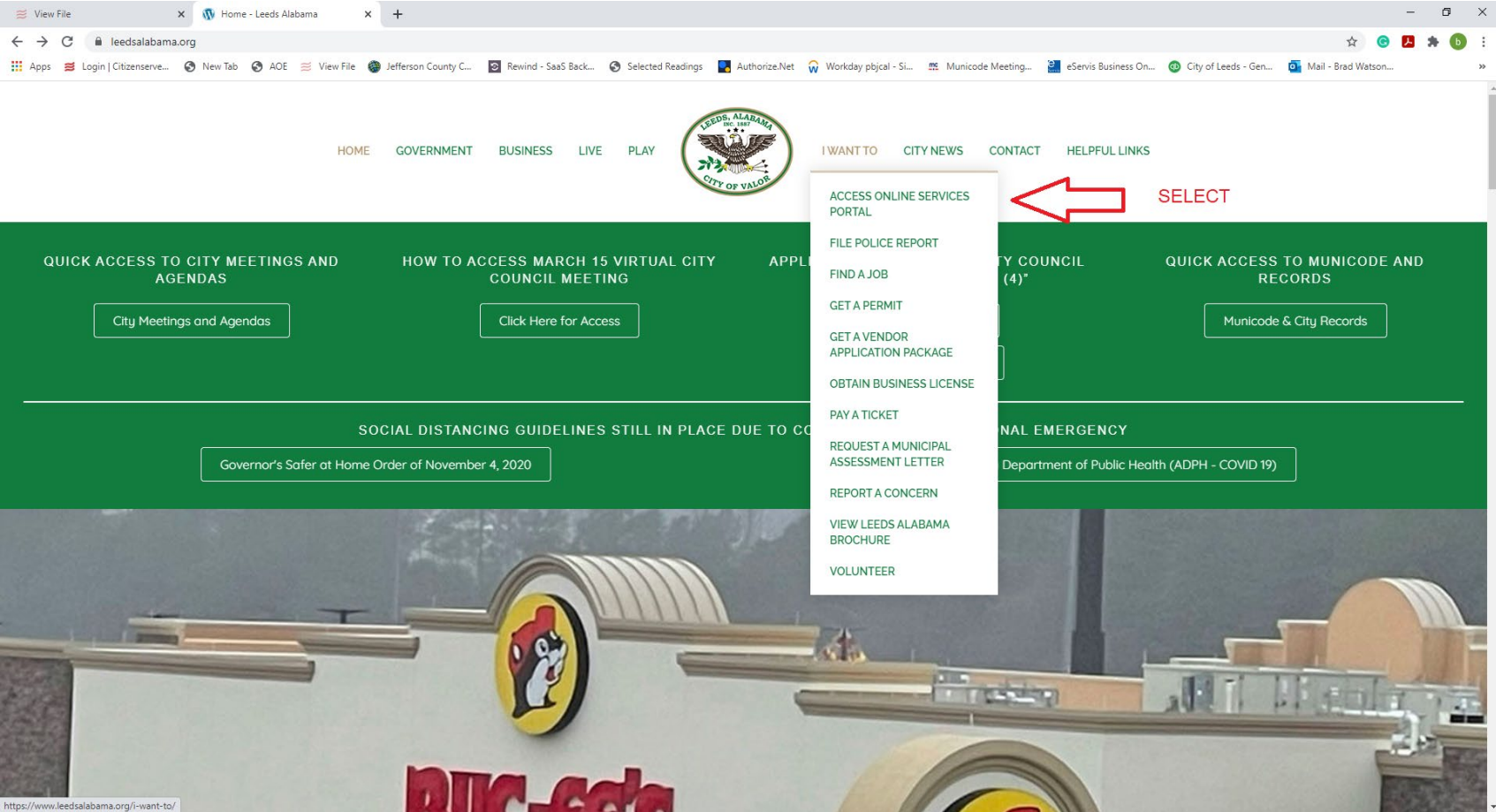
Governor's Safer at Home Order of November 4, 2020

Alabama Department of Public Health (ADPH - COVID 19)

Select
"I WANT TO"
from the banner.



LEEDSALABAMA.ORG



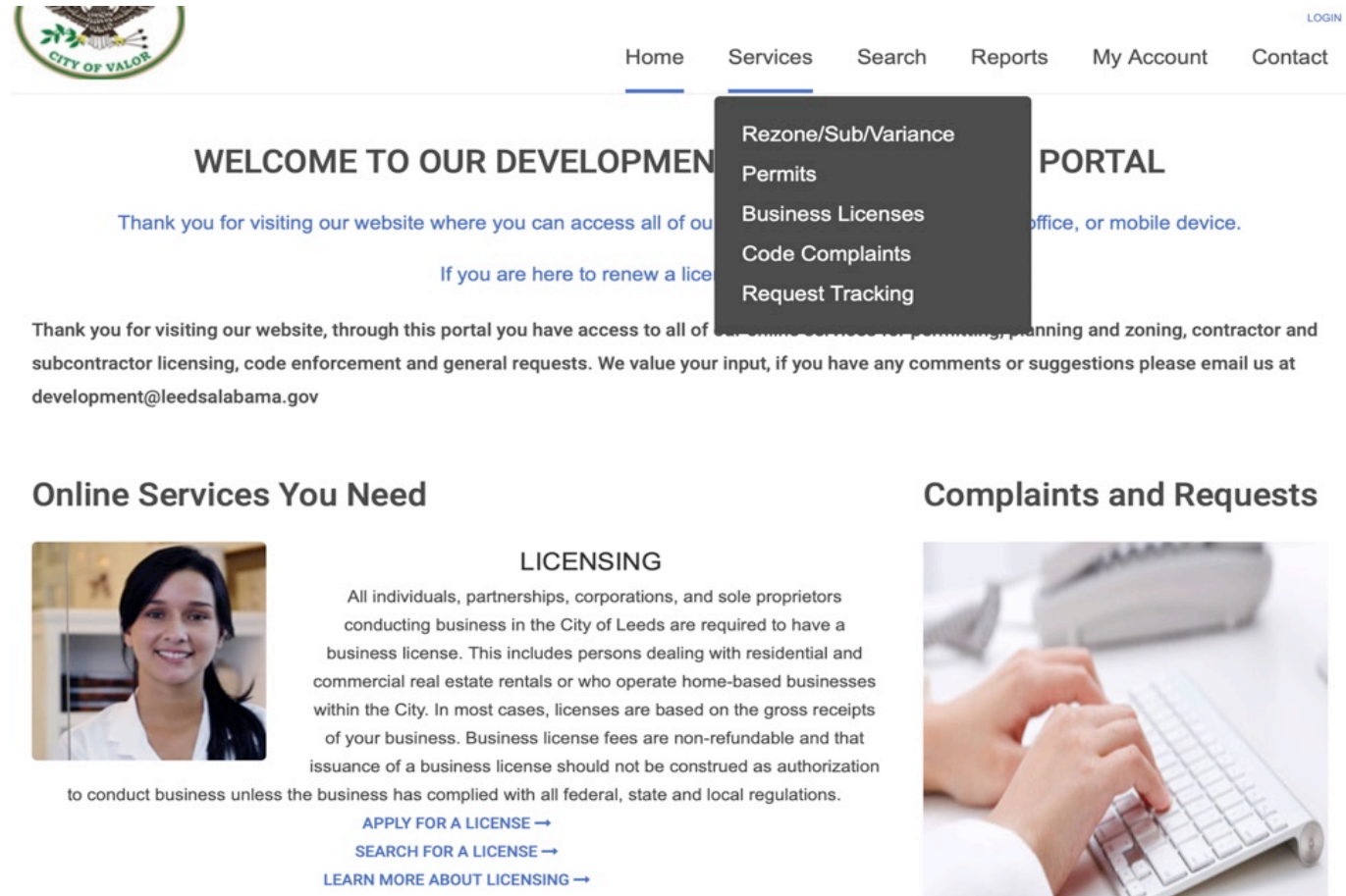
Select "Access Online Services"



PERMITS

Select "Services"

Select "Permits"



CITY OF VALOR

Home Services Search Reports My Account Contact

WELCOME TO OUR DEVELOPMENT PORTAL

Thank you for visiting our website where you can access all of our services from your desktop, tablet, or mobile device.

If you are here to renew a license, please click on the link below.

Thank you for visiting our website, through this portal you have access to all of our services including, but not limited to, rezoning, planning and zoning, contractor and subcontractor licensing, code enforcement and general requests. We value your input, if you have any comments or suggestions please email us at development@leedsalabama.gov

Online Services You Need

LICENSING

All individuals, partnerships, corporations, and sole proprietors conducting business in the City of Leeds are required to have a business license. This includes persons dealing with residential and commercial real estate rentals or who operate home-based businesses within the City. In most cases, licenses are based on the gross receipts of your business. Business license fees are non-refundable and that issuance of a business license should not be construed as authorization to conduct business unless the business has complied with all federal, state and local regulations.

[APPLY FOR A LICENSE →](#)

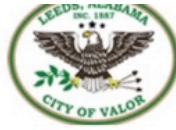
[SEARCH FOR A LICENSE →](#)

[LEARN MORE ABOUT LICENSING →](#)

Complaints and Requests



PERMITS




LOGIN

PERMITS

[Home](#) / [Services](#) / [Permits](#)

 [Submittal requirements](#)

 [Apply online](#)

 [View your permits](#)

 [Search for a permit](#)

[HELLO WORLD](#) Learn about when you need a permit, what information you'll need and how to apply.

Remodeling or adding on to your home? Learn when you need a permit, submittal requirements, apply online, view review status, pay permit fees and schedule inspections all from your home, office or mobile device.

Getting Started is Easy

1.

Learn

Learn when you need to apply for a permit and the permit application process.

[DO YOU NEED A PERMIT? →](#)

2.

Gather

Each permit type has different submittal requirements, understand what you'll need to provide to get started.

Select "Apply Online"



LOG INTO YOUR ACCOUNT OR IF YOU ARE NEW TO THE PORTAL, CREATE AN ACCOUNT.

citizenserve.com/Portal/PortalController?Action=myAccount&ctzPagePrefix=Portal_&installationID=274&original_lid=0&original_contactID=0

Home Services Search Reports My Account Contact

LOG IN

LOGIN
Home / My Account / Login

Already have an account?

User Name:

Password:

Remember my username and password

[FORGOT YOUR USERNAME --](#)

[FORGOT YOUR PASSWORD --](#)

LOGIN

New to our Portal?

If this is your first time using our portal you'll need to register first. Registering is quick, click the link below to get started.

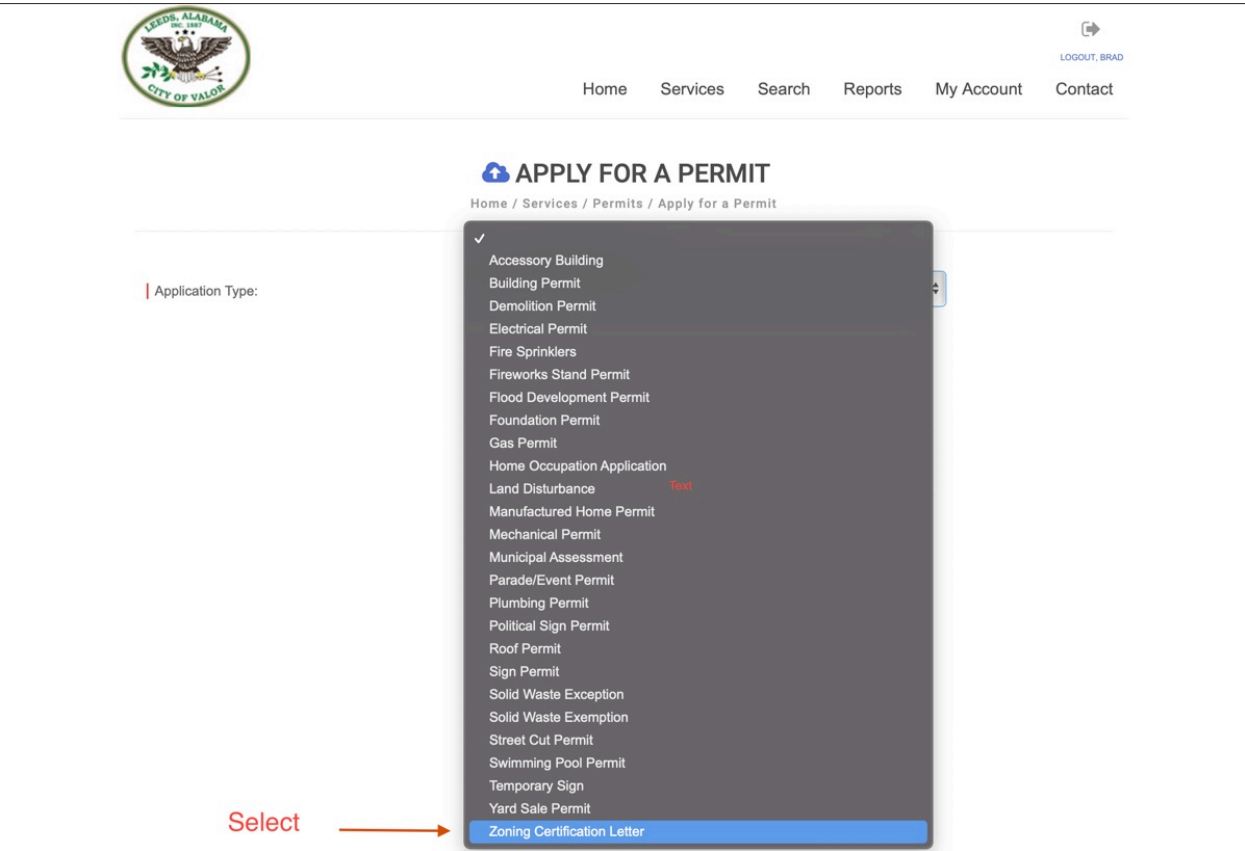
[REGISTER NOW -->](#)

javascriptopenURLLink?PortalController?Action

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SELECT THE PERMIT TYPE THAT MEETS YOUR WORK TYPE.



The screenshot shows the City of Valor website's permit application interface. At the top left is the City of Valor logo. The navigation menu includes Home, Services, Search, Reports, My Account, and Contact. A user is logged in as 'BRAD'. The main heading is 'APPLY FOR A PERMIT' with a breadcrumb trail: Home / Services / Permits / Apply for a Permit. Below this is a form with a label 'Application Type:' and a dropdown menu. The dropdown menu is open, displaying a list of permit types. The 'Zoning Certification Letter' option at the bottom of the list is highlighted in blue. A red arrow labeled 'Select' points to this option.

LEEDS, ALABAMA
1867
CITY OF VALOR

Home Services Search Reports My Account Contact

LOGOUT, BRAD

APPLY FOR A PERMIT

Home / Services / Permits / Apply for a Permit

Application Type:

- ✓
- Accessory Building
- Building Permit
- Demolition Permit
- Electrical Permit
- Fire Sprinklers
- Fireworks Stand Permit
- Flood Development Permit
- Foundation Permit
- Gas Permit
- Home Occupation Application
- Land Disturbance Text
- Manufactured Home Permit
- Mechanical Permit
- Municipal Assessment
- Parade/Event Permit
- Plumbing Permit
- Political Sign Permit
- Roof Permit
- Sign Permit
- Solid Waste Exception
- Solid Waste Exemption
- Street Cut Permit
- Swimming Pool Permit
- Temporary Sign
- Yard Sale Permit
- Zoning Certification Letter**

Select →

Select the permit application type that fits your work type.



ZONING CERTIFICATION LETTER



APPLY FOR A PERMIT

Home / Services / Permits / Apply for a Permit

indicates a required field

Application Type:

Sub Type:

Work Description:

Address or Parcel #:

Select the “Application Type” and Sub-type” that corresponds to work you will be performing. Input the description of work – be thorough – and input the address where the work will be performed.



INPUT THE ADDRESS FOR THE SUBJECT PROPERTY



LOGOUT, BRAD

[Home](#) [Services](#) [Search](#) [Reports](#) [My Account](#) [Contact](#)

APPLY FOR A PERMIT

[Home](#) / [Services](#) / [Permits](#) / [Apply for a Permit](#)

indicates a required field

Application Type:

Sub Type:

Work Description:

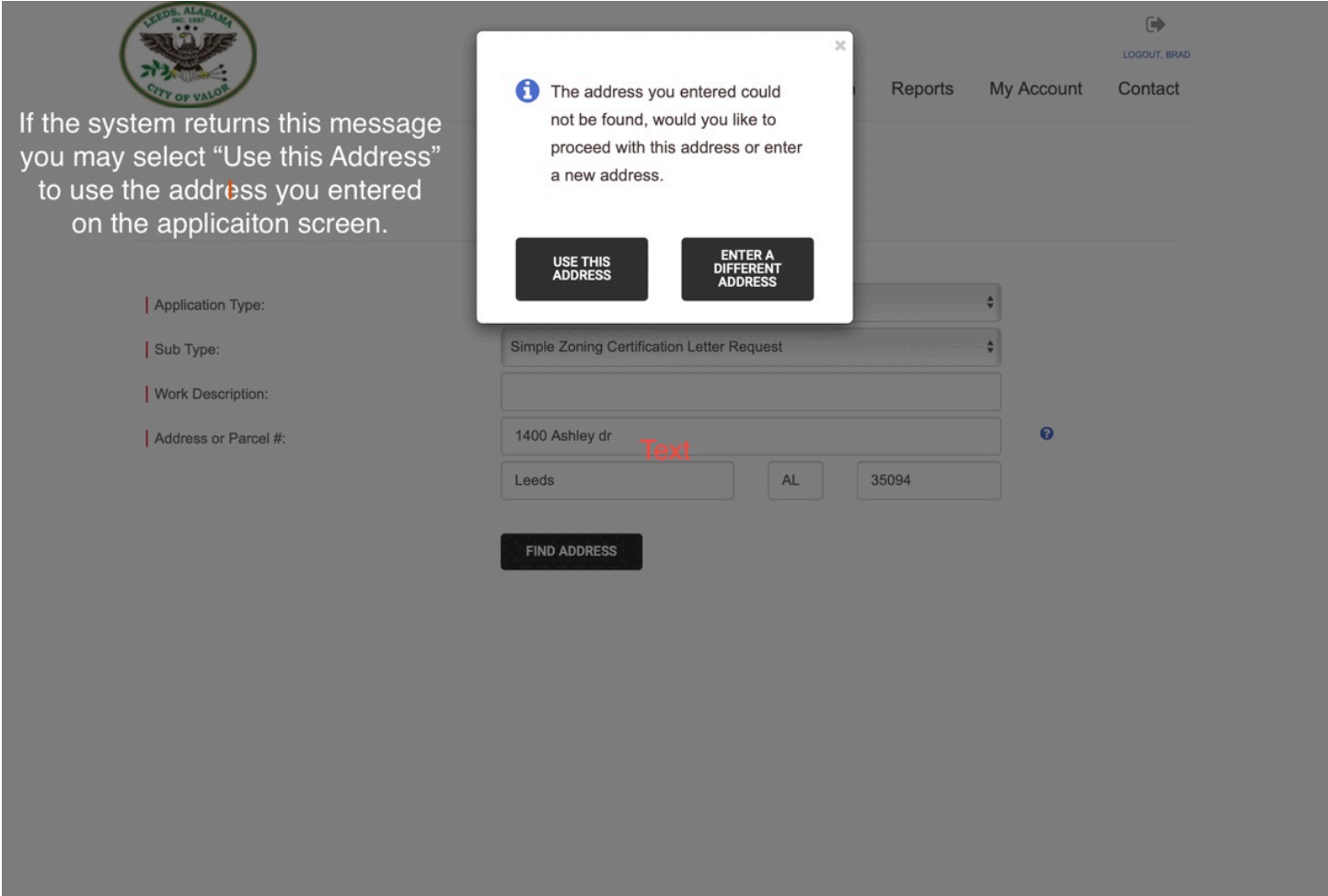
Address or Parcel #:

Insert the address for the subject property

Select "Find Address"



IF THE SUBJECT PROPERTY IS NOT IN OUR DATABASE YOU WILL RECEIVE THE MESSAGE BELOW



The screenshot displays a web application interface for Leeds, Alabama, titled "CITY OF VALOR". The page features a navigation menu with "Reports", "My Account", and "Contact" options. A user is logged in as "BRAD". The main content area contains a search form with the following fields:

- Application Type: Simple Zoning Certification Letter Request
- Sub Type: (empty)
- Work Description: (empty)
- Address or Parcel #: 1400 Ashley dr
- City: Leeds
- State: AL
- Zip: 35094

A "FIND ADDRESS" button is located below the search fields. An error message dialog box is overlaid on the form, stating: "The address you entered could not be found, would you like to proceed with this address or enter a new address." The dialog box provides two options: "USE THIS ADDRESS" and "ENTER A DIFFERENT ADDRESS".



INPUT THE REQUESTED INFORMATION ABOUT THE SUBJECT PROPERTY



LOGOUT, BRAD

[Home](#) [Services](#) [Search](#) [Reports](#) [My Account](#) [Contact](#)

APPLY FOR A PERMIT

[Home](#) / [Services](#) / [Permits](#) / [Apply for a Permit](#)

Input the requested information into the fields. Omitting information may lead to a delay in processing your application.

Be sure to upload plot plans, any Health Department or Impact permits or Architectural/Engineered Plans.

Select "Submit" when completed.

Indicates a required field

Application Type:	Zoning Certification Letter
Sub Type:	Simple Zoning Certification Letter Request
Work Description:	
Address:	1400 Ashley dr
	Leeds AL 35094
Parcel #:	
Property Owner:	
Zoning Classification:	
Flood Zone:	
Lot:	
Block:	
Sector:	
Phase:	
Subdivision Name:	



YOU WILL RECEIVE A CONFIRMATION THAT YOUR REQUEST HAS BEEN RECEIVED.

Block:

Sector:

Phase:

Subdivision Name:

Person or Company Making the Request:

Recipient of the letter:

Parcel Number:

Existing Zoning:

Legal Description:


Is there a specific permitted use you are inquiring about?:

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citienserve

Your application will be reviewed and a response sent to you via email - Please check your spam and email folders for our response.

OK



PERMITS

- Staff will conduct a completeness check of your application. Once completed you will receive an e-mail alerting you that payment may be made submitted for your payment.
- Once payment has been received you will receive your letter via email.

